

Jean-Claude M. Ndongo, PhD, MBA

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SUMMARY

- Instructor - Florida Atlantic University, School of Public Administration.
- Research interests: public procurement - public budgeting and finance - disaster resilience.
- Skilled researcher and data analyst with experience in the private, public, and non-profit sectors.
- Experienced in team management, relationship management, finance, and banking.

EDUCATION

Ph.D., Public Administration - Florida Atlantic University

Certificate - Data Analytics & Visualization - University of Miami

Master of Business Administration (MBA) - Otterbein University

Bachelor of Science, Financial Management and Accounting - Franklin University

SKILLS

Statistical Methods: Difference-in-Differences (DiD), linear regressions, logistic regressions.

Data Analysis and Visualization Tools: STATA, Python, SQL, Jupyter Notebook, Tableau.

Language Proficiency: English, French (native).

TEACHING EXPERIENCE

Spring 2025: Introduction to Public Safety Administration (PAD 3820)

Florida Atlantic University

Role: Instructor of Record

Fall 2024: Public Safety Systems (PAD 3893)

Florida Atlantic University

Role: Instructor of Record

Spring 2023: Public Management & Administration (PAD 3003)

Florida Atlantic University

Role: Instructor of Record

Spring 2021: Changing Environment of Society, Business, and Government (PAD 2258)

Florida Atlantic University

Role: Co-Instructor

Fall 2022 & Spring 2023: Cash Course-Building Financial Wellness

Florida Atlantic University

Role: Co-Instructor

PUBLICATIONS AND REPORTS

Menifield, C., Estorcien, V., **Ndongo, J.**, Quispe, P., McDonald, B. (2023). Retention and Recruitment of Minority Students and Faculty in Public Affairs and Administration Programs. *Journal of Public Affairs Education (JPAAE)*. <https://doi.org/10.1080/15236803.2023.2251338>

Ndongo, J. (2023). The HayWired HandShake Network. Diversifying HayWired Communication. U.S. Geological Survey (USGS). <https://hazards.colorado.edu/news/research-projects/diversifying-haywired-communications>

Wein, A., Campbell, N., **Ndongo, J.**, ... (2022). Connecting with Marginalized Communities to Improve Risk Communication. Diversifying HayWired Communication. U.S. Geological Survey (USGS). <https://hazards.colorado.edu/news/research-projects/diversifying-haywired-communications>

Ndongo, J. (2021). Prospective Analysis of the African Continental Free Trade Agreement: Opportunities for and Challenges to Economic Integration through Public Procurement. *African Journal of Public Administration and Management (AJPAM)*. AJPAMSAPA Special Edited Issue Vol. XXVIII No. 2 July-December 2021.

CONFERENCE PRESENTATIONS

COVID-19, Businesses Resilience, and Government Contracting: The Impact of the Paycheck Protection Program (PPP) on Public Procurement for Small Businesses in the United States. Presented at the inaugural International Conference for Advancing Public Procurement (ICAPP), November 8 – 13, 2024. Dublin, Ireland.

COVID-19, Businesses Resilience, and Government Contracting: The Impact of the Paycheck Protection Program (PPP) on Public Procurement for Small Businesses in the United States. Presented at the 35th Association for Budgeting and Financial Management (ABFM) annual conference, October 26 – 28, 2023. Denver, Colorado.

The HayWired HandShake Network: A conceptual earthquake-focused network built on a partnership between the HayWired Coalition Partners, the San Francisco and Hayward chambers of commerce, banks, and minority-owned small businesses in the San Francisco Bay Area. Presented at the 48th Natural Hazards Workshop, July 9 – 12, 2023. Broomfield, Colorado.

Public Procurement and Gender. Presented at the 34th Annual Conference of the Association for Budgeting and Financial Management (ABFM), September 22-24, 2022. Miami, Florida.

Flipping the coin! Cryptocurrency as an innovative and postmodern approach to public administration in Africa. Presented at the 2022 Annual Conference of the American Society for Public Administration (ASPA), Section of African Public Administration (SAPA) Symposium, March 18 - 22, 2022. Jacksonville, Florida.

The Effect of Emergency Savings on Disaster Preparedness in the United States. Presented at the 2021 Annual Conference of the Southeastern Conference for Public Administration (SeCOPA), September 23, 2021. Virtual (COVID-19).

The Impact of the Paycheck Protection Program (PPP) on Public Procurement Programs for Minority-Owned Businesses in the United States. Presented at the 2021 American Society for Public Administration (ASPA) annual conference, April 9 – 15, 2021. Virtual (COVID-19).

The African Continental Free Trade Area (AfCFTA) Agreement and Public Procurement in Africa. Presented at the 2021 American Society for Public Administration (ASPA) annual conference. Section of African Public Administration (SAPA) 2021 Symposium, April 9 – 15, 2021. Virtual (COVID-19).

Do Government Incentives Foster or Create Transnational Entrepreneurship Opportunities for the Diaspora from Developing and Emerging Countries? Presented at the Florida Education Fund McKnight Doctoral Fellowship Mid-Year Research and Writing Conference, February 22, 2020. Tampa, Florida.

PROFESSIONAL EXPERIENCE

Instructor - Florida Atlantic University, Boca Raton, FL

January 2023 – Present

- Teach and develop curriculum for undergraduate courses in public administration.
- Conduct quantitative research on government spending, public procurement and contracting.
- Present research findings at academic and professional conferences.

Consultant Program Manager - IDIEM, Tampa, FL (Hybrid)

January 2024 – October 2024

- Coordinated the successful launch of the organization's global office in Ghana within 6 months.
- Managed a 4-person remote team, driving strategic growth and grant proposal submissions.
- Led stakeholder engagement efforts in the US and in Ghana.

Business Analytics Consultant - U.S. Department of the Treasury, Bureau of the Fiscal Service, Washington, DC (Remote)

July 2023 – December 2023

- Conducted quantitative analyses of large government datasets using Python and SQL.
- Designed and deployed surveys to enhance data accessibility and user satisfaction.
- Delivered strategic insights and recommendations, impacting federal fiscal policy.
- Presented the results of my analyses and surveys to the Bureau's directors.

Supervisor - Florida Atlantic University, Office of Student Financial Aid, Boca Raton, FL

January 2022 – August 2023

- Led the inception of the office's outbound call center.
- Hired, trained, and managed a team of 23 student callers.
- Performed quantitative and qualitative analyses of over 37,000 phone calls.
- Created metrics for productivity and performance and increased the center's output by 8% per term.
- Presented reports to senior management.

Research Consultant - United States Geological Survey (USGS), Moffett Field, CA (Remote)

June 2021 – December 2021

- Collaborated on policy recommendations and reports for hazard mitigation.
- Conducted qualitative research on economic development initiatives for small businesses.
- Assisted small businesses in the San Francisco Bay Area with disaster resilience strategies.

Research Consultant - IDIEM, Tampa, FL (Remote)

January 2021 – June 2021

- Retrieved and analyzed data from the CDC's COVID-19 Tracker.
- Researched the economic impact of COVID-19 vaccination policies on marginalized populations.
- Contributed to proposals for the implementation of vaccination drives in Virginia and North Carolina.
- Provided recommendations on budgetary and fundraising strategies to I-DIEM's leadership team.

Research and Teaching Assistant - Florida Atlantic University, Graduate College, Boca Raton, FL

August 2019 – December 2020

- Co-instructed courses in the School of Public Administration.
- Performed data collection from various sources and analyzed data using various software.
- Developed, administered, and analyzed a survey for the School of Public Administration.

Financial Consultant - Heartland Bank, Whitehall, OH

February 2019 – May 2019

- Maintained knowledge of financial markets conditions and industry changes.
- Met with clients to determine budgeting, insurance, and financial planning needs.
- Developed individualized financial plans and provided investment recommendations.

Banker and Relationship Manager - KeyBank, Westerville, OH

August 2016 – February 2019

- Managed a \$4.2 million investment portfolio.
- Implemented economic development initiatives through community outreach.
- Provided budgeting, financial, and investment advice to various clients.
- Acquired new individual and business clients through networking and sales activities.

SERVICE AND MEMBERSHIPS

Florida Atlantic University – School of Public Administration

- Aug. 2023 to Aug. 2024: Treasurer of the Association of Doctoral Students in Public Administration.
- Jan. 2022: Served on search committees resulting in the hiring of two professors.
- Aug. 2020: Assisted with the design, administration, and analysis of a state-mandated survey.

American Society for Public Administration (ASPA)

- 2022 to Present: Chairperson of the Fundraising Committee of the Section on African Public Administration (SAPA).
- 2020 to Present: Member.

Government Finance Officers Association (GFOA)

- 2021 to Present: Member.

The Institute for Public Procurement (NIGP)

- 2022 to Present: Member.

AWARDS AND FELLOWSHIPS

McKnight Doctoral Fellowship - Florida Education Fund (2019 – 2025)

William Averette Anderson Fund Fellowship (Bill Anderson Fund) (2020 – 2025)

Graduate Diversity Fellowship - Florida Atlantic University (2021 – 2022)



**TEACHING
ONLINE
ORIENTATION
CERTIFICATE**

FAU
CENTER FOR ONLINE
AND CONTINUING EDUCATION
Florida Atlantic University

HONORS

Jean-Claude Ndongo

For Successfully Completing

Teaching Online Orientation

October 14, 2020

Willie H. Freeman III

Associate Executive Director of eLearning

University of Miami

awards this certificate to

Jean-Claude Ndongo

for the successful completion of the following program of study in

Data Analytics

By witness thereof the undersigned have affixed their names and the seal of the
University of Miami in Coral Gables, Florida this **July 24, 2023**



Rebecca MacMillan Fox, Ph.D.
Dean, Division of Continuing and
International Education



Yianni (John) Vassiliou, Ph.D.
Executive Director
Office of Professional Advancement